

# The YW

CHRISTIAN RESIDENCES FOR YOUNG WOMEN  
formerly Young Women's Christian Associations of Southern Africa



## 2011 intake

Thank you very much for enquiring about possibly staying here at the YW.

We are located directly below Table Mountain in a lovely home within a beautiful garden where we are sure you will be very happy meeting and making new friends and with a staff looking forward to hosting you.

Please find the attached forms with general information.

We always encourage students, if it is at all possible, to pop in and see the facilities before booking. WE want YOU to be happy whilst in the Cape!

This is a 10months contract ensuring that the student is committed to her studies for the duration of 2011.

### Important for parents and students:

- Please ensure you want to stay here and understand you need to stay for the 10 months
- Please ensure that you are fully informed about the course that you have chosen so that you know that it will equip you for the work which you want to do!

**Bookings are only confirmed once proof of full deposit is received.** Rooms are allocated on a "first come first served basis" as we only take 30 students.

If you are interested and would like to stay our banking details are as follows:

NedBank, Rondebosch Branch, Account 104 806 3941. Branch Code 104809. (Use your surname as a reference)

We also have a web page: [www.theyw.co.za](http://www.theyw.co.za)

Please call if you have any further questions or concerns. Enquiries for accommodation in 2011 are being received earlier than usual and we would encourage you to make your arrangements well in advance.

Thank YOU for considering staying at **the YW**.

Kind regards

Malcolm Heldsinger (Manager)



## LAUNDRY

Facilities for doing personal laundry are provided. Residents are asked to bring their own irons.

## HEALTH

No smoking allowed in public areas and within the house.  
No alcohol on the premises

## INTERNET

The whole house has Wireless internet access.  
If students have lap tops or PC's they can get vouchers to be on line through SKYROVE  
[www.skyrove.com](http://www.skyrove.com)



..... a fun evening doing a City Tour

## HOLIDAYS

Make enquiries at the office about clearing your room for your annual holiday (December/January). A retaining fee is applicable (The room must be cleared)

## LEAVING

All students' fees are based on an Academic year's stay (10 months) unless otherwise agreed upon.

## PLEASE BRING



..... a typical student room

- \*All your own bedding towels & curtains
- \*An iron
- \*A towel for the beach
- \* For use in your room - knife, fork, teaspoon, mug etc plus a suitable container with a lid IF you will be requiring late meals when working or at class. . Our cutlery and crockery is not removed from the dining room
- \*Reading lamp
- \*Kettle if required

## ADDRESS ALL CORRESPONDENCE TO:

**the YW**  
20 Bellevue Street  
Gardens  
Cape Town  
8001  
E-mail: [ywct@telkomsa.net](mailto:ywct@telkomsa.net)  
Web page : [theyw.co.za](http://theyw.co.za)  
Tel(021) 4233711 Fax 086 547 0714

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## MISSION STATEMENT

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1. To provide secure, clean, comfortable and reasonably priced accommodation for young women, within a Christian environment.
2. We endeavour to cater for the development, help and welfare of women, spiritually, socially, physically and intellectually.
3. To provide life skills training on an informal basis to young women, to enhance their personal growth and motivate them to become Christian examples in their homes and communities.



... our lovely gardens leading to our secure parking area

# The YW

CHRISTIAN RESIDENCES FOR YOUNG WOMEN  
formerly Young Women's Christian Associations of Southern Africa

(CAPE TOWN)

2011 Intake

20 Bellevue Street, Gardens, Cape Town 8001

Telephone: (021) 4233711 - Office. Fax 086 547 0714

E-mail: [ywct@telkomsa.net](mailto:ywct@telkomsa.net)

APPLICATION FOR PERMANENT RESIDENCE

CONFIDENTIAL

Name \_\_\_\_\_ Surname \_\_\_\_\_ Date of Birth \_\_\_\_\_

Residential Address: \_\_\_\_\_

Student Cell \_\_\_\_\_

Identity number \_\_\_\_\_

Parents e-mail: \_\_\_\_\_

Students e-mail: \_\_\_\_\_

Telephone Number (Parents): land line \_\_\_\_\_

Cell \_\_\_\_\_

If a STUDENT, please give details of the course you will be doing: \_\_\_\_\_

Which College will you be attending? \_\_\_\_\_ Church Denomination: \_\_\_\_\_

If WORKING, please give name and address of your employer: \_\_\_\_\_

Who will be responsible for payment of your Board/Residence fees? \_\_\_\_\_ ID: \_\_\_\_\_

Tel: \_\_\_\_\_ Cell: \_\_\_\_\_ e-mail: \_\_\_\_\_ @ \_\_\_\_\_

(If you have a bursary for accommodation a letter from that institution is required)

Have you any medical or psychological disability? \_\_\_\_\_ (If yes a letter from your doctor is required)

Name of Doctor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Medical Aid: \_\_\_\_\_ Ref/Policy \_\_\_\_\_

PLEASE NOTE: **the YW** cannot be held responsible for any loss or damage of personal property during your stay at the residence. If, through negligence, any furniture, fittings or painted walls are damaged including the loss of keys or remotes, the resident will be required to pay for the replacement or repair thereof.

The initial period of residence is for one academic year (10 months), which may be extended thereafter by mutual consent for further periods of one year's duration. This contract is only between **the YW** and the **student indicated**. All vehicles parked on premises at owner's risk.

**NO SMOKING allowed in the building, NO DRINKING OF ALCOHOL IS ALLOWED ON THE PREMISES!**

**I have read, understand and agree to the conditions of enrolment overleaf & what you need to know about the YW.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_

## WHAT YOU NEED TO KNOW ABOUT *the* YW

### Meal times:

Breakfast	Mondays to Fridays	7:00-07:45am
	(Early breakfast served from	6:45am)
	Saturdays	8:00am
	Sundays & Public holidays	8:30am
Lunch	Sandwiches with spreads	12:30pm (Saturday 1215-1245)
Dinner	Mondays to Saturdays	6:00pm
	Sundays	5:45pm

During holiday periods check meal times on notice board. Unfortunately no special dietary meals are catered for

In special circumstances the Evening Meal may be kept for students on request. (Please bring own dish container) NO LATE MEALS on Service evenings. (Food must not be taken away from the dining room)

Tea/Coffee is available in the Sun-lounge at 10:00am, 4:00pm and 8:00pm. (Bring own mug)

Please note that:

- Crockery and cutlery must not be taken away from the dining room and lounge.
- Shoes or sandals should be worn in the dining room and lounge. No pyjamas - sleep shorts, sleep pants.
- The lounge is a public room, therefore duvets are not to be brought into the lounge, nor is sleeping in this room permitted.
- Access to the kitchen facilities is available only on request from the staff.

### Board/Residence Payments

You must ensure fees are paid by the 1<sup>st</sup> of each month. Regret no discounts given to girls on diet or away during holidays, away for work purposes etc!

(The fee is based for the year stay: from 1 February – 30 November 2011 being R37000.00 –which includes a R3000 deposit) The STUDENT is responsible to ensure parents/sponsor makes payment on time!

### Residence Closing Times

Monday -Saturday	02:00
Sundays	23:00

Evening Service – 6:30pm – 7:00pm (once a week) Notification of the day of the week on which the meeting will be held will be given in advance.

Residents are expected to attend. If for reasons beyond your control you are unable to be present please speak to a member of Office Staff.

### Smoking /Alcohol

No smoking is allowed in the building. No Drinking of Alcohol is allowed on the premises

### Washing machine

A coin operated washing machine and tumble-drier are available for use on the ground floor. Please ensure that you have completed your washing by 21:00pm.

The machine must not be overloaded. (No more than 5kg per wash, cost R16.00 – Drying tokens R10.00 for 2 – Subject to change)

(if you overload R100.00 fee applicable)

No Laundry to be washed in bedrooms or hung from the windows. Only cold water to be used. No washing in bathrooms.

### Electrical Appliances

Whilst no extra charge is made for the use of personal electrical appliances you are asked to use them sparingly – particularly heaters during the winter. Only YW inserted wall heaters may be used. In the interests of basic fire prevention no electrical appliance must be left on while you are out of the room or while you are sleeping. (A R100.00 charge raised if a heater is left on in an unattended room)

### Visitor's meals

You are welcome to invite a friend for a meal but please give reasonable notice to a member of staff.

The charges are as follows:

Breakfast	R15.00
Main Meal (evening)	R25.00
Sunday lunch	R30.00
Saturday Supper	R15.00
Sunday supper	R15.00

PLEASE PAY FOR THE MEAL PRIOR TO ENTERING THE DINING-ROOM. Any friend or visitor not having a meal with you is requested not to come into the dining-room during meal times. No food may be taken from the dining-room to your room

Pets : Sorry – not allowed!

### Maintenance

Please inform the manager of any problems, which require attention.

### Illness

If you are unable to go to work or college please advise a member of staff as soon as possible so that we can provide suitable care, meals etc.

### Personal Property

Please note that the Association accepts no responsibility for the loss or damage to a resident's personal property. However, there is a safe in the office where valuables may be kept. Rooms should be locked at all times.

### Security

The building has an alarm with panic buttons strategically placed. Personal panic buttons may be obtained at a cost of R200.00pa (R150.00 refunded when remote returned). This is an excellent tool for hotel students- and YOU are encouraged to have one!

**Swimming pool** is used at own risk.

### Vehicle parking

Parking at owner's own risk as follows : Open R60.00p/m Shade cloth R100.00p/m & undercover R120.00 p/m (Plus R200.00 deposit for remote). (Vehicles should NOT have alarm systems, which makes excessive noise when opening, and closing doors.)

**Duties:** Each girl will be expected to do front door duty of not more than 4 hours per month.

Whilst we are a non-profit making organisation an increase in charges should be expected at the beginning of each year. We shall also endeavour to do our best for you so please don't hesitate to approach a member of staff if you have any problems

Manager

### Respect

All students should respect each other at all times. Unacceptable noise, which disturbs other residents, will not be allowed.

Should a student be asked to leave for any reason NO REFUNDS will be made.

## Conditions of enrolments *the YW Cape Town*

1. This contract is for the year 2011 (and ONLY between the stated student and the YW):
  - a) The period being 1 February to 30 November 2011.
  - b) If the Resident desires to terminate the contract before the end of November, all monies paid will be forfeited and the deposit will not be refunded. (The deposit is forfeited if the student is asked to leave for any reason).
  - c) In all cases one month written notice must be given should the student leave before the year-end.
  - d) Payments are due as follows: Yearly fee **R34000.00 plus R3000.00 deposit (R37000)** to be 1 February-30 November 2011  
R10000.00 at time of booking for confirmation.  
R2700.00 Due as follows: 1 Feb 1 March 1 April 1 May 1 June 1 July 1 August 1 September 1 October 1 November  
  
(Rooms 25 & 26 less R75.00 per month)  
(Rooms 1,2,23,30,34.35.36 ext 3 plus R75.00 per month)  
(Ext 1 &2 plus R100.00 per month if allocated for student use)
- e) The deposit will not be refunded until:
  - 1/ All amounts have been paid in full, for the duration of the year stay.
  - 2/the room has been returned to its original condition upon commencement of residence. Should it be deemed necessary, any repairs done together with any keys or remotes not returned will be paid for out of the deposit and the balance will be refunded.
2. The Resident, or her legal parent/guardian (where the Resident is under 21 years of age) will be personally liable for the total contract amount.
3. **the YW Cape Town** reserves the right to terminate this contract without any liability on its part if, in the opinion of the Manager, the conduct of the Resident is unsatisfactory, or the conditions of the contract are not met and no refund of any amounts paid, including the deposit will be made.
4. 15% interest p/a will be added to the total of outstanding amounts.
5. If no payment(s) has/have been received by the due date, the Resident will be asked to leave, in which case the deposit will be forfeited and outstanding amounts for the year become payable.
6. Please note that NO REFUNDS will be made on advance payments for accommodation and or deposits.
7. If attorneys are instructed to recover any amounts due, the Resident/Parent/guardian will be liable for all costs and collection charges.
8. By the Resident's/legal parent/guardian's signature hereto, she/they formally consent to the jurisdiction of the Cape Town Magistrate's Court in the event of any dispute arising or in relation to any claim against the Resident under this contract.
9. Any written notice sent to either of the Resident's stated addresses by prepaid post or handed to the Resident, shall be deemed to have been received by the Resident on the second business day after posting or on the day of handing to the Resident, as the case may be.
10. No amendment or consensual cancellation of the contract shall be of any affect or validity unless recorded in writing and signed by **the YW, Cape Town, Manager** and the Resident/legal parent/guardian.
11. The YW Cape Town is not bound by warranties, representations, promises, terms or conditions not stipulated herein.
12. No indulgences or latitude by or failure of **the YW Cape Town** to enforce any of the terms of this contract shall affect its rights or stop it from enforcing them thereafter.
13. The Rules and Regulations of the Association, written or spoken, shall apply at all times.(Parents will be briefed should behaviour become unacceptable)
14. You will be responsible for any bank charges when depositing fees. (Please discuss payment options to curtail unnecessary costs)
15. Although the Government legislation allows for same-sex unions, the YW does not condone nor permit lesbian relationships within any YW residence, as this is a departure from our Christian ethos.
16. **the YW** cannot be held responsible for alternate accommodation in the event of the premises becoming uninhabitable for whatever reason.

\*\*I have also read and understand the fee structures and "What you need to know about **the YW**"

Special instructions

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